



# **FORWARD PLAN**

**14 September 2020 - 17 January 2021**

**Produced By:**

**Democratic Services  
City of York Council  
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YO1 9GA  
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# EXECUTIVE FORWARD PLAN

## What is the Executive Forward Plan?

The Executive Forward Plan is a list of all non-key and key decisions the Authority intends to take during the next four month period. The Plan is updated weekly, every Monday and is available to view on-line at [www.york.gov.uk](http://www.york.gov.uk)

## What is a non-key decision?

For the purposes of the Plan, a non-key decision is defined as a 'decision of normal importance' which:

- the Executive can collectively take as set out in Part 3 of the council's constitution
- which any Executive Member can take individually in line with the Council's Scheme of Delegation

## What is a key decision?

A key decision is defined as a decision which is likely:

- to result in the Council incurring expenditure, or making savings, which are significant having regard to the Council's budget for the service or function to which the decision relates i.e.:
  - make a saving of more than 10% of the budget for a particular area - or be more than £500,000
  - require spending that is more than 10% of the budget for a particular area - or be more than £500,00
- to be significant in terms of its effects on communities

Such 'key decisions' can only be taken by the Executive, unless they have been **specifically** delegated to an Executive Member or Officer, or unless the Leader or Chief Executive is exercising their urgency powers.

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## **What information does the Forward Plan contain?**

In relation to each issue entered on the Forward Plan, there are details of:

- the date on which or time period within which the decision will be taken;
- the wards affected;
- how to make representations on the issue in hand; and
- what the consultation will be taking place, where applicable.

## **If I have a query about an entry on the Forward Plan, who do I contact ?**

Wherever possible, full contact details are listed in the individual entries in the Forward Plan. If you are unsure how to make contact or have any general enquiries about the Forward Plan, please ring Democratic Services on Tel No. 01904 551031

**EXECUTIVE FORWARD PLAN**  
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## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 15/09/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Targeted financial support for people living in Council homes

**Description:** Purpose of Report: To propose the creation of a fund to allow targeted financial grants based on an assessment of individual need to people living in council homes experiencing financial hardship due to the CV19 pandemic. It would relate only to rent payments and will be paid to rent accounts. Will be run alongside existing financial and other help provided by the Council and partners.

The Executive Member is asked to approve the creation of the hardship fund and agree the criteria for administering it.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Councillor Denise Craghill

**Lead Director:** Corporate Director of Health, Housing and Adult Social Care

**Contact Details:** Denis Southall

denis.southall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** Developed through discussion by the Recovery Group, Cllr Craghill and Cllr Ayre

**Consultees:**

### Background Documents:

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:** 15/09/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Homeless Review 2019-20

**Description:** Purpose of Report: To provide an overview of last year's operation and performance against targets within homeless services within the context of the Homeless Strategy 2018-2023. Targets for the current financial year.

The Executive Member is asked to approve the report, noting the progress made, the complications of the Covid pandemic and agree to targets for the current financial year.

This item will now be considered at the 15/09/2020 Executive Member Decision Session after its original meeting scheduled for the 25/08/2020 was cancelled.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Corporate Director of Health, Housing and Adult Social Care

**Contact Details:**

Denis Southall

denis.southall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:** This is an overview of last year's performance against targets regarding homelessness no formal consultation has been undertaken.

Consultees:

Partner agencies have provided stats and information

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the

01/09/20

Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 22/09/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Covid Recovery Skills Strategy and communication plan

**Description:** Purpose of report: To provide details about the development and implementation of a city skills strategy. The report will focus on the emerging and short term actions needed to respond to the immediate economic impact of Covid-19 on employment. The report will also outline the medium and long term strategy to support future skills to support economic development. The report will describe the proposed governance structure for the city skills strategy.

The Executive Member will be asked to adopt and support the actions outlined in the Covid Recovery Strategy and communications plan. The Executive member will be asked to support and approve the governance structure for the city skills strategy.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education,  
Executive Member for Economy and Strategic Planning  
Corporate Director of Children, Education and Communities,  
Corporate Director of Economy and Place

**Lead Director:**

**Contact Details:**

Maxine Squire, Assistant Director, Education and Skills, City of York Council  
Tel: 01904 553007  
maxine.squire@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:**

A series of 12 sector roundtable meetings have taken place to understand the challenges and opportunities that Covid19 has created for key employment sectors in the city. The Higher York Board has been consulted about the development of the Covid Recovery Skills Strategy.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 22/09/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Quarterly Economic Update

**Description:** Purpose of report: To update the Executive Member on York's economic performance.

The Executive Member will be asked to note the content of the report and confirm:

- the revised arrangements with Make It York to reflect covid-19 response
- a detailed action plan for the 1 year Business Support plan agreed by Executive
- Inclusive Growth Fund allocations

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Simon Brereton, Head of Economic Growth

simon.brereton@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** All relevant officers and members.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 22/09/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Review of Enforcement Activity

**Description:** Purpose of report: There will be three individual reports which enable the Executive Members to review the formal enforcement action as well as the surveillance activity undertaken in 2019-20 by:-

- Planning
- Public Protection (Environmental Health, Trading Standards and Licensing) as well as the National Trading Standards Regional Investigation and National Trading Standards eCrime teams
- Housing Services and Community Safety

The Executive Member will be asked to approve the report in order to provide a review of the enforcement activity undertaken in 2019-20 in accordance with the council's enforcement policy, and to meet the requirement of the surveillance commissioner for Member oversight of surveillance activity.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Economy and Strategic Planning,  
Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Matthew Boxall

matthew.boxall@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** All the relevant officers and members.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Economy and Strategic Planning

**Meeting Date:** 22/09/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Food Service Plan 2020-21

**Description:** Purpose of report: to seek approval for the council's Food Service Plan for 2020-21 in compliance with the requirements of the Food Law Code of Practice.

The Executive Member will be asked to approve the report and in doing so provide the appropriate Member oversight of the plan.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Economy and Strategic Planning

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Anthony Dean, Principal Environmental Protection Officer

anthony.dean@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A - The plan accords with the specific guidelines prescribed in the Food Law Code of Practice. Relevant Officers and Members will be consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure and Communities

**Meeting Date:** 22/09/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Tourism Marketing - delivering the Autumn Schedule

**Description:** Purpose of Report: to updates the Executive Member about the Council and Visit York progress following the Executive's approval of the Council funded tourism marketing strategy.

The Executive Member will be asked to confirm of the proposals for working with partners to develop Covid-19 safe events and experiences to encourage visitors (including residents) into the city during early evenings throughout September to December 2020.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure and Communities

**Lead Director:**

Corporate Director of Economy and Place

**Contact Details:**

Claire Foale, Head of Communications

claire.foale@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

### Making Representations:

**Process:**

Consultation has been through MIY facilitated roundtable discussions and meetings with the tourism / leisure sector.

Consultees: Attractions, the BiD, Retail Forum, Indie York and HAY

**Consultees:**

### Background Documents:

#### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Finance and Performance

**Meeting Date:** 24/09/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Business Grants Update Report

**Description:** Purpose of Report: to present the success in delivering grant and business rate relief to support local businesses during the Covid-19 pandemic.

Executive Members are asked to note the value, number of awards made and success in delivering the support quickly and spending of the budgets in full.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Deputy Chief Executive

**Contact Details:** David Walker

david.walker@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Environment and Climate Change

**Meeting Date:** 24/09/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Air Quality - Annual Status Report 2020

**Description:** Purpose of report: To update the Executive Member on the status of air quality in York and actions to improve it.

The Executive Member will be asked to note the contents of the report, including the continuing trend in air quality improvements in York.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Environment and Climate Change

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Mike Southcombe

mike.southcombe@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** Please contact the report author for further details.

**Process:** The Annual Status Report has previously been approved by DEFRA.

All relevant members and officers are consulted.

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:** 29/09/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Sufficiency Duty Report

**Description:** Purpose of Report: to set out the Local Authority Sufficiency Duty Strategy for Looked After Children and sets out how the local authority and its partners will work together to provide the best environments for children in care and care leavers over the next three years.

**Wards Affected:** The Executive Member is asked to approve the Local Authority Sufficiency Duty Strategy for Looked After Children.  
All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Children, Young People and Education

**Lead Director:**

Corporate Director of Children, Education and Communities

**Contact Details:**

Simon Fisher

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Sufficiency Duty Report

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 01/10/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 20-21 Finance and Performance Monitor

**Description:** Purpose of Report: to provide an overview of the councils overall finance and performance position at the end of Q1 20-21.

The Executive is asked to note and approve the report.

**Wards Affected:** All Wards

**Report Writer:** Debbie Mitchell      **Deadline for Report:** 21/09/20  
**Lead Member:** Executive Member for Finance and Performance  
**Lead Director:** Corporate Director of Customer and Corporate Services  
**Contact Details:** moderngov Administrator - Please do not delete, Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular      **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q1 20-21 Finance and Performance Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 01/10/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Q1 20-21 Capital Programme Monitor

**Description:** Purpose of Report: to provide overview of the councils overall capital programme position at the end of Q1 20-21.

**Wards Affected:** The Executive is asked to note and approve the report.  
All Wards

**Report Writer:** Debbie Mitchell **Deadline for Report:** 21/09/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Debbie Mitchell

debbie.mitchell@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** Q1 20-21 Capital Programme Monitor

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 01/10/20

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** CYC Renewal and Recovery Strategy update

**Description:** Purpose of Report: provides an update on activities both directly in response to Covid-19 and the work to support recovery and renewal. This follows previous Executive decisions to approve the Recovery and Renewal Plan, which frames the Council's recovery activity for this year.

**Wards Affected:** All Wards

**Report Writer:** Will Boardman **Deadline for Report:** 21/09/20

**Lead Member:** Councillor Keith Aspden

**Lead Director:** Deputy Chief Executive

**Contact Details:** Will Boardman, People and Neighbourhoods Strategy and Policy Group Manager

will.boardman@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** CYC Renewal and Recovery Strategy update

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 01/10/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Fulford School Phase 2 Expansion

**Description:** Purpose of report: To seek approval of the budget for expansion at Fulford School including demolition, new build, refurbishment and improvements to vehicular access on site to accommodate a 300 Planned Admission Number (PAN).

The Executive are asked to approve the budget for expansion including demolition, new build, refurbishment and improvements to vehicular access on site to accommodate a 300 Planned Admission Number (PAN) at Fulford School from September 2022.

**Wards Affected:** Fulford and Heslington Ward

**Report Writer:** Alison Kelly  
**Lead Member:** Executive Member for Children, Young People and Education  
**Lead Director:** Corporate Director of Children, Education and Communities  
**Contact Details:** Alison Kelly, Policy and Planning Officer

**Deadline for Report:** 17/09/20

alison.kelly@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required  
**Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** South York Partnership Multi Academy Trust  
A number of consultations are taking place, including and in addition to the planning process. These consultations will involve local residents and other interested parties.

### Consultees:

**Background Documents:** Fulford School Phase 2 Expansion  
Fulford School Phase 2 Expansion

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 01/10/20

**Item Type:** Executive Decision - a 'Key Issue' - decision with significant effects on communities

**Title of Report:** Update on Castle Gateway and business case review

**Description:** Purpose of Report: to update on the progress of the Castle Gateway project and review the impact of Covid-19 on the business case and delivery strategy.

The Executive will be asked to consider the impact of Covid-19 on the project and agree any necessary changes to the business case and delivery strategy.

**Wards Affected:** All Wards

**Report Writer:** Andy Kerr **Deadline for Report:** 17/09/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Andy Kerr

andy.kerr@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular monitoring required **Reason Key:** It is significant in terms of its effect on communities

### Making Representations:

**Process:** The Castle Gateway remains part of the ongoing My Castle Gateway public engagement and is guided by the Castle Gateway Advisory Group. The detailed business case review is however a technical exercise that has been conducted by relevant officers with support and commercial advice from external consultants.

The ongoing business case review will also be considered in advance of Executive at Customer and Corporate Services Scrutiny Management Committee on 7 September.

### Consultees:

**Background Documents:** Update on Castle Gateway and business case review

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure and Communities

**Meeting Date:** 14/10/20

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Community Hubs – Post Covid Recovery

**Description:** Purpose of Report: to update the Executive Member on the delivery of Community Hubs and outline proposals for their use in community recovery following the impact of Covid-19.

The Executive Member will be asked to consider the proposals and to approve the suggested model and resource allocations.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Culture, Leisure and Communities

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Laura Clark, Executive Support Manager, Mora Scaife

[laura.clark@york.gov.uk](mailto:laura.clark@york.gov.uk), [mora.scaife@york.gov.uk](mailto:mora.scaife@york.gov.uk)

### Implications

**Level of Risk:**

**Reason Key:**

**Making Representations:** N/A

**Process:** N/A

**Consultees:**

**Background Documents:**

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:** 22/10/20

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** Update on the Housing Delivery Programme – including Duncombe Barracks, Burnholme and self-build

**Description:** Purpose of Report: to update the Executive on progress made on the Housing Delivery Programme since the last Executive approval in September 2019. The report will then go on to seek a capital budget for the development of new homes at the former Duncombe Barracks and Burnholme sites as well as seeking permission to release a number of smaller sites for self-builders.

The Executive are asked to approve the allocation of some of the Housing Delivery Programme capital budget for the development of new homes at the former Duncombe Barracks and Burnholme sites as well as selling a number of smaller sites for self-builders.

**Wards Affected:** All Wards

**Report Writer:** Michael Jones

**Deadline for Report:** 12/10/20

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Health, Housing and Adult Social Care

**Contact Details:** Michael Jones

michael.jones@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not



constitute a key decision if such expenditure is made as part of the implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:** Significant public and other stakeholder engagement in the development of plans for the former Duncombe Barracks and Burnholme sites. Close working across the council with colleagues in adult social care, public health, housing, highways, planning, legal, and education.

**Consultees:**

**Background Documents:** Update on the Housing Delivery Programme – including Duncombe Barracks, Burnholme and self-build

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Street Works – Changing from noticing to a permitting scheme

**Description:** Purpose of Report: The aim of this report is to seek approval from the Executive to conduct a public consultation on proposals to introduce a permit scheme to govern all utility and highway works activities within the authority's highway network.

Executive are asked to approve a public consultation exercise to seek feedback from statutory consultees and other stakeholders on the proposals to introduce a permit scheme to govern all utility and highway works activities in York.

This item has now been postponed from the 1 October until the December meeting of the Executive, date to be confirmed.

**Wards Affected:** All Wards

**Report Writer:** Helene Vergereau **Deadline for Report:** 13/04/20

**Lead Member:** Executive Member for Transport

**Lead Director:** Corporate Director of Economy and Place

**Contact Details:** Helene Vergereau, Traffic and Highway Development Manager

helene.vergereau@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

**Making Representations:** Please contact the report author for further details.

**Process:** Please contact the report author for further details.

**Consultees:**

**Background Documents:** Street Works – Changing from noticing to a permitting scheme

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Culture, Leisure and Communities

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Make it York Service Level Agreement

**Description:** Purpose of Report: To set out the new priorities for Make It York for 2020/21 as part of the service level agreement between the council and Make It York.

The Executive Members will be asked to approve the revised priorities.

This decision will be taken in consultation with the Executive Member for Economy and Strategic Planning.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Culture, Leisure and Communities

**Lead Director:**

Corporate Director of Children, Education and Communities

**Contact Details:**

Charlie Croft, Assistant Director Communities and Equalities

charlie.croft@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Children, Young People and Education

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Project Executive Fee Level

**Description:** Purpose of Report: Approval to apply the appropriate fee percentage level for the role of Education Project Executive against Basic Need Schemes. That is on any expansion schemes being project managed by Multi Academy Trusts and being overseen by the Education School Services team.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Children, Young People and Education

**Lead Director:** Corporate Director of Children, Education and Communities

**Contact Details:** Alison Kelly, Policy and Planning Officer

alison.kelly@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Education Finance

**Consultees:**

**Background Documents:**

### **Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:**

**Item Type:** Executive Decision - a 'Key Issue' - decision leading to savings or expenditure of £500,000 or above

**Title of Report:** NSLC Commercial proposals

**Description:** Purpose of Report: To present commercial options in relation to the New Stadium and Leisure Complex at Monks Cross.

The Executive will be asked to review the 2 options within the report and recommendations as provided.

This item was first deferred to the 19 March 2020 and has now been deferred to the 23 April 2020 meeting to enable a more detailed report to be prepared.

**Wards Affected:** All Wards

**Report Writer:** Paul Forrest **Deadline for Report:** 13/04/20

**Lead Member:** Executive Member for Finance and Performance

**Lead Director:** Corporate Director of Customer and Corporate Services

**Contact Details:** Paul Forrest

paul.forrest@york.gov.uk

### Implications

**Level of Risk:**

**Reason Key:** A decision which is likely to result in the Council incurring expenditure, or making savings which are significant having regard to the Council's budget for the service or function to which the decision relates. The savings or expenditure are significant if they are equal to or greater than £500,000 or equal to or greater than £100,000 where the savings or expenditure exceeds 10% of the budget for the service plan area whichever is the less. Expenditure in excess of these levels will not constitute a key decision if such expenditure is made as part of the

implementation of a decision which itself was a key decision e.g. the award of a contract.

**Making Representations:**

**Process:**

**Consultees:**

**Background Documents:** NSLC Commercial proposals

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive

**Meeting Date:**

**Item Type:** Executive Decision - of 'Normal' Importance

**Title of Report:** Organisational Development (OD) Plan

**Description:** Purpose of report: to review the draft OD plan and proposed governance for implementation across the council

Executive members will be asked to review and approve the draft OD plan and proposed governance for implementation across the council.

**Wards Affected:** All Wards

**Report Writer:** Trudy Forster **Deadline for Report:** 13/04/20

**Lead Member:** Executive Leader (incorporating Policy, Strategy and Partnerships)

**Lead Director:** Deputy Chief Executive

**Contact Details:** Trudy Forster, Head of Human Resources

trudy.forster@york.gov.uk

### Implications

**Level of Risk:** 04-08 Regular **Reason Key:**  
monitoring required

### Making Representations:

**Process:** Series of interactive meetings and workshops held  
Consultation with CMT members, Executive members, CYC staff,  
CCS Scrutiny Committee and Trade Unions

### Consultees:

**Background Documents:** Organisational Development (OD) Plan

### Call-In

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:

## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Garden Assistance for CYC Tenants

**Description:** Purpose of Report: To outline the details of our approach for alternatives to the Garden Assistance Scheme that ended in 2019 including interim measures and longer term community strength based approach.

The Executive Member is asked to agree to the policy and principles of the proposals.

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:** Executive Member for Housing & Safer Neighbourhoods

**Lead Director:** Corporate Director of Health, Housing and Adult Social Care

**Contact Details:** Peter Holt, Housing Assistant Team Leader

peter.holt@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Consultation, policy development and discussion sessions.  
Consultees: staff, Cllrs, people living in council homes and leaseholders.

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on:



## FORWARD PLAN ITEM

**Meeting:** Executive Member for Housing & Safer Neighbourhoods

**Meeting Date:**

**Item Type:** Executive Member Decision - of 'Normal' importance

**Title of Report:** Communal Areas Policy (Housing Owned Land)

**Description:** Purpose of Report: To set out our approach and ambitions for Housing owned communal areas (land) including principles of our approach and management, contribution to zero carbon target, increasing biodiversity and improving the lives of people using this land.

The Executive Member is asked to agree to the policy and principles, including charging policy, permission to use land and budgetary implications (neutral).

**Wards Affected:** All Wards

**Report Writer:**

**Deadline for Report:**

**Lead Member:**

Executive Member for Housing & Safer Neighbourhoods

**Lead Director:**

Corporate Director of Health, Housing and Adult Social Care

**Contact Details:**

Ruth Abbott

ruth.abbott@york.gov.uk

**Implications**

**Level of Risk:**

**Reason Key:**

**Making Representations:**

**Process:** Targeted consultation, discussion of draft policy and process.  
Consultees: staff, cllrs, people living in council homes and leaseholders

**Consultees:**

**Background Documents:**

**Call-In**

If this item is called-in, it will be considered by the Corporate and Scrutiny Management Committee on: